

Expression of interest / Proposal for M&E Consultancy

Organizational Context

The Jesuit Refugee Service (JRS) is a ministry of the Society of Jesus, incorporated as an international nongovernmental organisation with a mission to accompany, serve, and advocate for the rights of refugees and forcibly displaced people. The organisation was founded in November 1980 and now has a presence in over 56 countries. JRS undertakes services at national and regional levels with the support and guidance of an international office (IO) in Rome. The style of JRS service is human and spiritual, working in situations of greatest need, seeking the long-term well-being of refugees and displaced people while not neglecting their immediate or urgent needs. The main services provided are in the field of education, reconciliation, livelihood activities and psychosocial support. Currently, more than 677,000 individuals are direct beneficiaries of JRS projects.

Operational Context

JRS is now moving from one-year programming to multiyear and more integrated programming. Moreover, the organisation is creating a cloud-based Programmes-Management & M&E System, within the framework of a new Information Management System (IMS) that is conceived as a global platform of integrated modules and services, to generate an integrated and effective data management experience across the organisation.

To be able to do so, JRS is revising its EXCEL and WORD-based programmes templates, procedures, and standardized service categories and indicators. Specifically, regarding Monitoring and Evaluation, there is a need for better data collection through tools and methods as well as stronger reporting accountability.

Deliverables:

To support us with the task at hand, the M&E Unit of the Programmes and Innovation Department is seeking a consultancy service. The consultant will be working in liaison with the M&E Director and produce the following deliverables in English:

- 1. JRS Logical model (for monitoring and evaluation purposes)**
- 2. Monitoring and evaluation procedures**

Design the procedures taking into consideration the information and data needs for both levels of Overall and Services.

- 3. Revised JRS Indicators¹**

¹ Please download the documents attached as annexes [here](#)

4. Protocols for the implementation of the M&E systems

Develop detailed protocols for the implementation of the monitoring and evaluation systems, which will produce two levels for tracking M&E activities:

a) Overall Level

- Traceability, by the identification of the services that recipients have been through (possibility of an additional intensity analysis)
- Outcomes measurement
- Correlation of recipients' journeys with outcomes. For example, an increase of participation in a health journey (or itinerary) leads to better health and wellbeing

b) Service Level

- Each Type of Service will have specific indicators about:
 - ✓ Its performance
 - ✓ Compliance with rules and regulations
 - ✓ Strength (intensity) and products

5. An impact measurement methodology

Design and develop methodologies for assessing impact in JRS' project

Qualification and Competencies

- Master's degree in M&E or related fields
- From 10 years of relevant experience in a similar capacity
- Proficiency in Microsoft Office, particularly Word, Excel, PowerPoint and Outlook
- Proficiency in use of statistic programs packages for quantitative analysis (such as SPSS, STATA) and qualitative analysis (such as Atlas)
- Excellent written and spoken English
- Strong analytical and planning skills
- Ability to work in a multi-cultural, international, professional and to build efficient relations with stakeholders throughout the process

Terms and Conditions

The deadline for the deliverables is 15 June. The JRS remuneration policy is aligned with the JRS ethos to offer effective and professional services and at the same time express solidarity with the people served.

Proposal submission

Interested candidates are requested to submit an electronic copy of their expression of interest/proposal by **5 March 2020**. The candidates should present a written document highlighting the different methodologies that will be used to put in place such deliverables.

To apply send the proposal, with the subject **REF: M&E Consultancy** to humanresources@jrs.net